

General Officer Duties

1. Attend monthly officers meeting (usually every 4th Thursday).
2. Bring speaker ideas for Branch meetings.
3. Bring ideas for other Branch events/trips.
4. Help as needed to conduct Branch meetings/events.

Immediate Past-President Duties

1. Assist the President as needed by serving as a source of information and guidance.
2. If the President must vacate that office during their term, the Immediate Past President takes over as President for the remainder of the term.
3. Assist the President-Elect as needed in selection of new officers.
4. Serve as a judge for the biannual Outstanding Project of the Year award, if requested.